



Hampton Roads CPOA
4000 Coast Guard Blvd
Portsmouth, VA 23703

CSC Mason Champlin, President
ETC Jeffrey McEvoy, Vice President
YNC Armaris Narvaez, Secretary
BMC Julia Kinney, Treasurer



CHAIRS: Membership Chair (YNC Leslie McCready)
Fundraising Chair (CSC Michael Edwards)
Public Affairs Chair (PACS Melissa Leake)
Community Service Chair (YNC Staci Hinton)
Scholarship Chair (OSCS Kyle Holbrook)
CGEA Liaison Chair (VACANT)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held at the Deckplate in Base Portsmouth, VA on **28 Jun 2022** at **1400**. President Mason Champlin, Vice President Jeffrey McEvoy, and Treasurer Julia Kinney were present.

Attendees:

Name	Unit	Name	Unit
Daryl Niles	Base Portsmouth	Taylor Mitchell	TRADET DET
Sean Edwards	Sec Virginia	Douglas Schneider	LANTAREA
Phuong-Thao Barnes	FORCECOM	Evan Catlin	C5ISC
William King	D5-DPW	Don De Leo	Base Portsmouth
Jim Farvan	LANT-37	Kyle Holbrook	C5ISC

Treasurers Report:

BB&T report:

Current Balance: \$61,476.00

Tidewater Consolidated Chiefs Mess (TCCM): \$6,825.00

Chesapeake Regional Chiefs Mess (CRCM): \$1.00

Cash Box: \$0

HR CPOA Scholarship: \$25,000.00

Gift Cards: \$1735

Old Business

- USO Experience Virginia Beach event staffed 03-05 June by Daniel Zimmerman, Julia Kinney, Robby Colbert, and Jef McEvoy. \$775.82 in sales over three days. Feedback includes a need for more volunteer participation, signage / banner that gives CPOA background, flyers, document stands, and freebie / promo items. Special recognition to our new Treasurer who helped coordinate, volunteered personal funds, and 24 hours at the table!
- Overage funds were donated to the split charities selected by the Spring 2022 CCTI.

- Essay Scholarship contest recognition ceremony held Wednesday, June 15, 2022 at USCG Base Portsmouth in the FORCECOM/ATO conference room and recipients received their awards. Contest completion and awardees still need to be published / disseminated.
- New King Neptune chapter coin order was split between the top two design choices – order is processed and shipping now.
- KONA Ice contacted for CPOA donation to Base Portsmouth Coast Guard Day event, awaiting response. Armaris Narvaez is POC.
- First Habitat for Humanity ReStore volunteer event held 22 Jun in Norfolk. Only 2/7 signed volunteers showed up and ReStore staff was not prepared for volunteers. Next event scheduled for 27 July is being reconsidered; event coordinator, Taylor Mitchell, provided feedback to ReStore representative with a request for better preparation for future events.
- Chesapeake Bay Foundation “Clean the Bay Day” event cancelled due to short notice. To be considered for next year, 03 Jun 2023. POC: Jef McEvoy.
- Donation of \$500 made to CWO with home fire loss (approved last meeting).
- Bylaws update to include consolidated mess fellowship funding not yet published. POC: Jef McEvoy
- Consolidated mess fellowship cookout funding may be separately voted upon pending Bylaws update.

New Business

- A PO2 from LANTAREA experiencing family and financial hardship was awarded \$250 by officers’ vote 27 Jun.
- New cabinets purchased for the Chief’s Hut for <about \$411> were assembled and placed today. These are to enhance the general appearance and provide storage for CPOA H. R.
- A motion was made to purchase pop-up signage / banner that gives CPOA background and display document stands, NTE \$400. Seconded and carried, POC: William King.
- Dragging Anchor whole bean coffee supplies are almost depleted, approximately 122 bags of ground coffee still in stock. CPOA to promote ground coffee sales before reordering to prevent stock loss due to aging.
- Polo shirt supply re-order is needed – quantities and order cost TBD. POC: Julia Kinney.
- Solicitation to reorder Lego Figure coin set to be sent to Chapter for a vote due to popularity and depleted supply.
- General CCTI events discussions held, including the following:

- Future promotion / requirement of a “legacy” gift or service from CCTI messes to the deck plate
 - Kickoff date planned for mid-Sept
 - Recommendation of “seed fund” advance by CPOA for CCTI mess coin purchase due to lead time
- Kyle Holbrook responded to the solicitation for the position of Scholarship Chair and was unanimously accepted.
 - Chapter to solicit for paint supplies for CPOA / CCTI use in Deck Plate maintenance.
 - New volunteer service events proposed
 - Back to school “back pack run” to donate school supplies to local school students
 - Service hours helping local school teachers prepare for students return in the fall, POC: Evan Catlin
 - Motion to provide \$400 to support “back pack run” with primary recipients to be E-6 and below and secondary recipients at local schools. Additional supplies to be solicited for via donation boxes placed at local commands. Seconded and carried, POC: William King and Phuong-Thao Barnes; will open to local CGEA chapters to participate.
 - The Officers voted to split the allocated \$3000 for CPOA National Convention attendance between CPOA H. R. President and one representative each from CGEA Tidewater and COVA chapters.
 - Proposal for CPOA leadership to initiate General Positive Administrative Remarks for significant CPOA participation – already being done.
 - General solicitation requested for Chief’s to attend CGEA Tidewater Chapter Installation of Officers, tentatively scheduled for 11 July.
 - Motion to provide trophies for first, second, and third place in buoy-tender roundup (POC: LTJG McKeever,) and two other events, nine trophies total at \$40 apiece, \$360 total, EMC King to create. Seconded and carried (CPO King did not participate in voting).
 - Motion to provide \$500 in financial support to a Sector PO3 experiencing financial hardship due to spouse incapacitation, recent PCS, and childcare needs. Seconded with an additional proposal to donate an equivalent amount in gift cards. Carried and approved. Additional member referral to Base layette – POC: Sean Edwards.
 - Deck Plate reservations may be made via Base Portsmouth Chief’s Mess Teams calendar.
 - Request made to update CPOA roster due to lack of comms. Member will be added to bang list and updated list requested from national office.

Meeting adjourned at: 1510

Next meeting: 21 July 2022, Time 1400, location TBD