



Hampton Roads CPOA  
4000 Coast Guard Blvd  
Portsmouth, VA 23703

**GMCS James Proctor, President**  
**YNC Jessica Barbay, Vice President**  
**YNC Caitlin Fleming, Treasurer**  
**HSC Susan Carson, Secretary**



**CHAIRS:** Budget/Finance Chair (YNC Caitlin Fleming)  
Membership Chair (ITC Joshua Borden)  
Fundraising Chair (ETCM Cordell)  
Public Affairs Chair (AETCM Shawn Burns)

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Call to order: A CPOA meeting of the Hampton Roads Chapter was held at the Deck Plate on Base Portsmouth on **22 May 2019**. The meeting convened at **0900**, President James Proctor presiding, Vice President Jessica Barbay, and Treasurer Caitlin Fleming present.  
(Monthly)

### **Treasurers Report:**

BB&T report:

Current Balance: \$118,750.42  
Tidewater Consolidated Chiefs Mess: \$11,037.68  
Chesapeake Regional Chiefs Mess: \$6,403.41  
Cash Box: \$1,502.13  
Purple Heart Initiative: \$13,133.79

### **Old Business**

- Out of the current balance of the Hampton Roads CPOA Chapter funds available, \$20,000 has already been dedicated/marked to be distributed amongst the other CPOAs in the area.
- Still working on “thank you’s” to all those that provided support during the government shutdown (Dec 2018 – Jan 2019). Sub-committee members: AETCM Shawn Burns (lead), YNC Kathryn Layman, YNC Jessica Barbay, ETCM George Roquemore, and SKCS David Fedison. Will look to plan a community event to thank our supporters.
- Kalyn Doss was contacted by a widow regarding assistance with obtaining a shadowbox for her deceased husband, CWO David Alexander who passed away in 2015. Motion was passed to provide funding to purchase and assemble the shadowbox (NTE \$500). Proposal will be forwarded to CWOA to see if they will fund half; James Proctor will discuss further at a later date.
- Still looking into purchasing wicking polo shirts for the members of the CPOA. Working on price quotes; more to follow at next meeting.

- Spring 2019 CCTI season has concluded. Looking forward to Fall 2019 CCTI season coming up in a few months.
- July 8-12 is the Cub Scout Day Camp on Base Twilight Camp from 3-7pm. They will be learning and practicing skills regarding archer and BB gun. EMT volunteer will be needed for whole event. Volunteer information will be sent out via email and/or published on the HR Chapter FB page.

### **New Business**

- Volunteer opportunity at Bayside Harley Davidson on May 25<sup>th</sup> (Saturday). Time slots available are from 0900-1330 and 1330-1500. Anyone interested in volunteering should contact Kalyn Doss. Information on event was posted on the Hampton Roads CPOA FB page 5/22/19.
- Coast Guard Day coming up on Saturday, Aug 3<sup>rd</sup>. A motion was passed for the CPOA to sponsor a snow cone truck for the event. Possible vendor is Kona Ice VA Beach for an estimated cost of \$1350 for four hours and unlimited snow cones. The CPOA table can be set up next to the truck.
- CPOA Departing Acrylics were discussed as a way to recognize departing members of the chapter for volunteerism, above and beyond participation in events, etc. A motion was passed to purchase 20 frames from Target for an estimated cost of \$320.00.
- It was discussed for the CPOA to sponsor the lucky bag located on Base Portsmouth. This is currently run by CWO4 Bulone (C4IT) and operated every Thursday with profits going to the Base Portsmouth Morale Fund. Proposed that perhaps CGEA can take lead on this effort; tabled for further discussion at next meeting.
- For awareness, any upcoming LDAC observances and cultural events as well as information pertaining to those events will be published on the Hampton Roads CPOA FB page.
- ETC Gselassie is the POC for collection of travel toiletries to be donated to local shelters.
- Officers from the Hampton Roads Chapter CPOA will be in attendance for the Purple Heart Memorial dedication ceremony to be held on Friday, May 24<sup>th</sup>.

### **Voting:**

- Motioned and seconded, voted to contribute \$1350 to sponsor snow cone truck for Coast Guard Day for four hours and unlimited snow cones.
- Motioned and seconded, voted to spend \$320 to purchase 20 frames for departing awards.
- Motion and seconded, voted via email to sponsor \$500 for Ryan Carroll's attendance at the US Coast Guard Academy's Introduction Mission Program.

**Meeting adjourned at: 1000**

**Next meeting: Wednesday, June 26th @ 0900 @ Base Portsmouth "The Deckplate"**