



Hampton Roads CPOA  
 4000 Coast Guard Blvd  
 Portsmouth, VA 23703

**GMCS James Proctor, President**  
**YNC Jessica Barbay, Vice President**  
**BMC Rachael Chirico, Treasurer**  
**YNCS Kathryn Layman, Secretary**



**CHAIRS:** Budget/Finance Chair (BMC Rachael Chirico)  
 Membership Chair (SKCS Brandon Bove)  
 Fundraising Chair (ETCM Cordell)  
 Public Affairs Chair (BMC Dan Stoner)  
 Community Service Chair (YNC Staci Hinton)

Call to order: A CPOA meeting of the Hampton Roads Chapter was held as a virtual Zoom/teleconference on **17 September 2020**. The meeting convened at **1000**, President James Proctor presiding, Treasurer Rachael Chirico, and Secretary Kathryn Layman were present.

(Monthly)

**Attendees:**

Name	Unit	Name	Unit
Kathryn Layman	JTF-E/LANTAREA		
Jim Proctor	SFLC	Note: Total of 07 members of the Hampton Roads Chapter CPOA attended this meeting (either via Zoom or telecon/call in) including those listed here.	
Rachael Chirico	FORCECOM		
Dan Stoner	FORCECOM		
Steven Malicki	Regional Dive Locker East		
Jeffrey Waters	FORCECOM (CMC)		

**Treasurers Report:**

BB&T report:

Current Balance: \$61,340.65  
 Tidewater Consolidated Chiefs Mess (TCCM): \$994.00  
 Chesapeake Regional Chiefs Mess (CRCM): \$1,700.00  
 Cash Box: \$17.86  
 HR CPOA Scholarship: \$25,000.00  
 Fouled Anchor Fundraiser: \$2,200.00  
 Gift Cards: \$3750.00

**Old Business**

- Fouled Anchor fund raiser generated \$2,200.00 in profits with plans to donate to local COVID-19 relief efforts/organizations. Motion was seconded and passed on

the decision to split donations between Children's Hospital of the Kings Daughters (CHKD), International Association of Firefighters – Portsmouth Chapter (which will support Portsmouth EMS) and USO of Hampton Roads and Central Virginia (\$733.00 each). – Still awaiting POC to return call from International Association of Firefighters to provide address to send check; all other checks mailed.

- Lego Coins – 45 male and 52 female coins and 10 sets available for purchase. Motion was seconded and passed to give the anticipated \$3,500 proceeds from this fundraiser to the Captain Caliendo College Assistance Fund (CCCAF). – \$3500 in anticipated profits sent to USCG CPOA for Captain Caliendo scholarship fund.
- Due to COVID-19, there was no CPOA National Convention held this year. To help out, a motion was seconded and passed to donate \$1,500 to go towards the Walt Gore Memorial Scholarship Fund (managed by CPOA National). – Check sent to USCG CPOA for Walt Gore scholarship fund.
- A motion was seconded and passed to make another donation towards Oasis Ministries Portsmouth in the amount of \$5,000. Previous donation was made to Southeastern Food Bank for the same amount (\$5K). – \$5K check sent to Oasis.
- HR CPOA Chapter College Fund designated \$25K; further info for chapter vote and discussion should be available for next meeting. – Changes made to application forms include rank and grade added; motion seconded and passed approving scholarship policies/guidelines.
- Helping out those in need: Fellow Chief diagnosed with serious illness in Hampton Roads area with a GoFundMe page set up for member and a PO1 @ Wrightsville Beach diagnosed with rare illness.
  - Chapter would prefer to do direct one-time check donation from CPOA and/or gift cards to help families in these types of situations. In the future, decision will be left to HR CPOA Chapter Officers within established limits in Chapter by-laws of \$250.00 with higher amounts requiring a vote. Chapter has \$4,200 left in gift cards from previous government shutdown available to distribute with appropriate discretion.
  - If a member is still living, a donation to the family would be timely or if the member has passed, a donation made in their name to a charity of their choosing.
- Reminder to the Chapter members that officer elections are coming up and a new President, Vice President, Secretary and Treasurer (all positions) will need to be selected. Nominations needed.

### **New Business**

- New Community Service Coordinator: YNC Staci Hinton.
- Fall Festival which is typically held at Base Portsmouth around Halloween (October) has been cancelled due to COVID-19; replaced with Trunk-or-Treat event on 10/30. Drive in movie night scheduled for 10/23.
- Next community service event is TBD. Plan is to continue to coordinate one event per quarter. SignUpGenius will be generated once details for event have been finalized. Location/time TBD. Likely will be at Oasis Ministries Portsmouth.

- Spouse helped (death of husband while on deployment); POC: MKC Jonathan Bible. Received assistance from CPOA in the amount of \$500 (motion seconded and passed).

**Voting: Motions seconded and passed**

- CPOA chapter scholarship – agree to policies/guidelines
- Assist Spouse - \$500 towards carpet install

**Meeting adjourned at: 1100**

**Next meeting: Thursday, Oct 15th at Portside (1000-1100)**